

GUAM POWER AUTHORITY

JOB ANNOUNCEMENT

OPEN

Announcement for the following position to establish a list

Position Title: (06.277) Manager of Engineering (GPA)	Announcement Number: 2023-005
Grade: Q Step 4 / Sub-Step C Step 5 / Sub-Step C MINIMUM MAXIMUM \$124,491.00 \$129,545.00 Promotion:* * Salaries beyond the maximum range will be allocated in accordance with promotional guidelines.	Opening Date: 10/20/2022
Department/Division: Engineering and Technical Services/ Engineering	Closing Date: 11/03/2022

MINIMUM EXPERIENCE AND TRAINING:

A) Bachelor’s degree in a major field of engineering from a recognized college or university (Engineers’ Council Professional Development, or Accreditation Board of Engineering Technology accreditation), current registration as a professional engineer by a state, or U.S. Territory, and at least 10 years progressive experience in electric utility engineering work.

NATURE OF WORK IN THIS CLASS:

The Manager of Engineering is responsible for the planning, staffing, direction and coordination of the Authority’s engineering functions in the design and construction of its electric production, transmission, distribution and related general plant facilities.

The Manager of Engineering is responsible to the Assistant General Manager- Engineering & Technical Services for the effective conduct of engineering functions and the coordination of its professional disciplines within the framework of authorized policies and budgets. The Manager of Engineering is responsible for keeping the Assistant General Manager – Engineering & Technical Services informed of the Authority’s development programs and designs of the electric system plant and facilities; for the direction and administration of engineering activities in a manner which provides the Authority with technically adequate plans and programs for systems and facilities which reflect modern methods and the economic use of personnel and materials.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the design, construction and operating characteristics of, and extensive experience with the application of, all facilities used by an electric utility in the production, transmission and distribution of electric energy, including equipment used for construction, maintenance and testing. Ability to communicate effectively with members of management and subordinate employees, with sufficient sensitivity to comprehend the significance of their actions and words with sufficient clarity to express his ideas effectively. Ability to include effective performance by professionally trained employees and to maintain their morale, training and safety practices at a high level. Analytical ability in the field of engineering economics and familiarity with computer methods for the solution of engineering problems; ability to speak and write effectively on engineering and related subjects.

ILLUSTRATIVE EXAMPLES OF WORK (The following duties are illustrative of the work for which the Manager of Engineering is responsible, either directly or through delegation to subordinates, as appropriate.)

Plan, organize, staff, direct and coordinate the operation of the Authority’s Engineering Department including the setting of programs and its objectives, training of employees and the analysis and evaluations of results; prepare departmental budgets and assist in preparing Authority’s construction budgets. In accordance with recognized engineering standards, develop, schedule and supervise the construction of new facilities in a manner which meets the Authority’s obligation to supply market growth and provide designs which would result in the development of facilities at reasonable cost. Prepare electric system construction standards, system design criteria, equipment specifications, construction cost estimates and construction schedules. Conduct studies and prepare reports and recommendations for the development of specific components of plant consistent with system needs to establish and preserve system integrity. Inspect and supervise the construction and installation of projects; issue construction project reports and authorize payment for work completed under contract. Establish standards and procedures for system protection and supervise the coordination and setting of protective devices. Perform other executive duties and analytical assignments directed by General Manager.

HIGH SCHOOL DIPLOMA/ Skills Assessment Certificate – Pursuant to Public Law 26-87 (effective May 17, 2002) and as amended by P.L. 31-254

Applicant must possess a high school diploma or a successful completion of a General Educational Development (GED) Test, or any equivalent of a general education high school program, or a successful completion of a certification program, from a recognized accredited or certified technical institution, in a specialized field required for the job. For entry level positions a formal nationally recognized foundational skills assessment shall be required for consideration for employment.

PROHIBITION AGAINST SEX OFFENDERS: Pursuant to P.L. No. 28-98, “No person convicted of a sex offense under the provisions of Chapter 25 of Title 9 GCA, or an offense as defined in Article 2 of Chapter 28, Title 9 GCA in Guam, or an offense in any jurisdiction which includes, at a minimum, all of the elements of said offenses, or who is listed on the Sex Offender Registry shall work in any agency or instrumentality of the Government of Guam”.

EVALUATION METHOD:

A written test maybe required. When a written test is not required, applicants will be rated on a scale between 70.00 and 100 percent on the basis of their training, education and experience in relation to the minimum requirements of the positions.

INTERVIEWING PROCEDURE/INTERVIEW CONTACT:

Applicants certified for interview based on GPA Eligibility List will receive a **Notification of Certification and Interview Schedule**, Form #HR-NOC-01 via USPS mailing to their last known address. All applicants must contact the Human Resources Division to confirm their scheduled date and time of interview. For rescheduling of interview applicants must contact the Human Resources Division 2 days prior to date of scheduled interview. Applicants are responsible to update personal contact information to the GPA Human Resources Division at gpahr@gpagwa.com as necessary. Interviews for all certified, eligible candidates, whether in-person, virtual, or telephonic, will be held by the General Manager or his designee(s). **Individuals with disabilities requiring special accommodations must submit their request to the GPA Human Resources Division at gpahr@gpagwa.com or (671) 648-3130 no later than 2 business days prior to the scheduled interview date.** In accordance with Personnel Rules and Regulations Section 4.A.3.11, the General Manager, at his discretion, may schedule a selection interview immediately after the establishment of an eligibility list for the position. Applicants who are pending submission of supporting documents at the time the selection interview is scheduled will not be considered for certification purposes.

DISABILITY PREFERENCE:

Applicants wishing to claim Disability Preference should submit a Government of Guam Disability Certification form, certified by the Director of Public Health & Social Services.

VETERANS PREFERENCE:

Applicants claiming veterans preference are required to provide a copy of their DD-214 (Military discharge form, Member 4 copy). Those claiming Compensable Disability are required to provide a copy of a letter from the Veterans Administration.

EDUCATION:

Applicants claiming degrees or credit hours are required to submit official or verified copies of transcripts or high school diploma or GED certification.

HOW AND WHERE TO APPLY:

Interested applicants may call or visit the Human Resources Division at the Gloria B. Nelson Public Service Building at Route 15 Fadian, Mangilao, (671) 648-3130 between 8:00 a.m. and 5:00 p.m., Monday to Friday, excluding holidays, for additional information and to receive an application for employment (Form A). You may also visit www.guampowerauthority.com/gpa_authority/employees/gpa_careers_at_gpa.php to view current openings and download the GPA Employment Application. You may submit your application in person, through facsimile (671) 648-3160, or e-mail to gpahr@gpagwa.com. *NOTE: All applications MUST be received by the Human Resources office during regular business hours on or before the closing date of the job announcement irrespective of the form of transmission.

DRUG TESTING:

As approved by Board of Directors effective May 30, 1995, **all applicants tentatively selected for this position will be required to submit to urinalysis to screen for illegal drug use prior to appointment.**

IMPORTANT INFORMATION:

Public Law 99-603 (8 USC Section 1324A) requires the Government of Guam to verify the identity and work eligibility to all newly hired employees. All new employees shall be required to provide proof of identity and work eligibility to work in the United States. The Government of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position in the Government of Guam, you will be required to present valid documents that will establish your identity and work eligibility.

FOR FURTHER INFORMATION:

Call us at (671) 648-3130, e-mail us at gpahr@gpagwa.com or visit our office.

APPROVED BY:



**JOHN M. BENAVENTE, P.E.
GENERAL MANAGER**

The Guam Power Authority is an Equal Opportunity Employer



P.O. Box 2977, Hagåtña, Guam 96932 Telephone No.: (671) 648-3130 Fax No.: (671) 648-3160